

REGULATIONS ON THE USE OF MEDICATION WITHIN THE SCHOOL ENVIRONMENT

ART. 1 – PRINCIPLES AND PURPOSES

- 1.1. This Regulation is intended to establish in detail the conditions and procedures prescribed for the administration of any type of medication to students during school hours and within school premises, with the primary aim of safeguarding students' health, safety, and well-being, while preventing adverse events resulting from the improper and/or uncontrolled use of medication, such as, by way of example and without limitation, allergic reactions, overdoses, or side effects.
- 1.2. Compliance with the following provisions constitutes a fundamental safeguard for the proper conduct of school activities and for preventing situations that may endanger students' physical integrity. For this reason, strict adherence is required on the part of parents and legal guardians.

ART. 2 – PROHIBITION OF MEDICATION INTAKE WITHOUT WRITTEN AUTHORIZATION

- 2.1. Students are strictly prohibited from taking any medication without the specific Authorization form duly signed by their parents, which must be submitted to the School prior to the administration of the medication.
- 2.2. Parents (or legal guardians) are required to inform the School Authority of their child's need to take medication during school hours and on school premises by completing and submitting the appropriate Authorization Form, available from the school office at any time of the year. This form must be accompanied by a medical prescription clearly indicating the dosage to be followed by the student.
- 2.3. In order to ensure full and accurate awareness by the School and Teachers of the student's need to take specific medication, parents (or legal guardians) must send the Authorization and the medical prescription either by email (to: secretary@andersenschool.it) or deliver them personally to the School Office.
- 2.4. To guarantee and safeguard students' health and safety, once parental (or guardian) authorization has been received and the potential risks associated with the administration and modalities of the medication have been duly assessed, the School Management will forward the relevant documentation to the teachers and the school nurse, thereby enabling the proper administration of the medication.

ART. 3 – METHODS OF ADMINISTRATION

- 3.1. For the correct administration of medication, students must deliver to the School Office or to the School Nurse the intact and original packaging of the medicines they are required to take.
- 3.2. If a student needs to take medication that must be administered by a third party, this circumstance must be expressly indicated in the Authorization referred to in Article 2, together with the medical prescription attached, which must clearly specify the dosage and method of administration. In such cases, the medication will be administered exclusively by school staff, and, if appropriate, within the school infirmary.
- 3.3. It is hereby specified that the School will not authorize either the administration to students, or self-administration by students, of injectable medications, including but not limited to subcutaneous, intramuscular, intravenous, intradermal, or intraosseous injections.

- 3.4. If a student needs to take medication that can be self-administered, this circumstance must be expressly indicated in the Authorization referred to in Article 2, which must in all cases be accompanied by a medical prescription providing precise information regarding dosage.
- 3.5. Should a student take medication without prior written Authorization, or otherwise fail to cooperate in ensuring proper administration in accordance with the medical prescription, the School reserves the right to prohibit any future administration.

ART. 4 – PROHIBITION OF SHARING AND/OR TRANSFER OF MEDICATION

- 4.1. Students are strictly prohibited from bringing into the school premises any medication that they do not need to take, a necessity that must be explicitly documented solely through the Authorization referred to in Article 2, completed by parents (or legal guardians).
- 4.2. Students are allowed to take only the medications prescribed to them, always and exclusively with the prior Authorization referred to in Article 2 of this Regulation.
- 4.3. Students are strictly prohibited from sharing and/or administering any type of medication to other students.

ART. 5 – RESPONSABILITÀ DEI GENITORI

- 5.1. It is the primary responsibility of parents (or legal guardians) to inform their children of the potential risks associated with taking medication and/or administering medication to others without a proper medical prescription, and to ensure strict compliance with therapeutic instructions. Such risks may include, by way of example, allergic reactions, dosage errors, incorrect administration, and side effects, which could have serious consequences for the student and for other students involved.
- 5.2. Parents (or legal guardians) are responsible for submitting to the School Authority, within the timeframes and according to the procedures prescribed by this Regulation, the Authorization for the administration of medication referred to in Article 2, accompanied by the relevant medical prescription.
- 5.3. Parents (or legal guardians) are responsible for their child's use of any medication and for any adverse effects resulting therefrom in all cases where they have failed to notify the School Authority, in accordance with the procedures and deadlines set forth in this Regulation, of the student's need to follow a medical treatment.
- 5.4. Parents (or legal guardians) are responsible for any adverse event causing harm to third parties resulting from the transfer and/or administration of medication by their children in cases of non-compliance with the provisions of this Regulation.

Place and Date:

Parent/Guardian Signature:

Parent/Guardian Signature:

REQUEST FOR AUTHORIZATION FOR THE ADMINISTRATION OF MEDICATION IN THE SCHOOL SETTING

The undersigned _____ and _____, parents (or legal guardians) of the student _____, born on _____ in _____, attending class _____,

hereby authorize their child to take, during school hours and on school premises, the medication(s) indicated in the attached medical prescription, in accordance with the dosage specified in the prescription.

Furthermore, the School Administration is informed that:

- ☐ The student is authorized to self-administer the medication.
- ☐ The student must be assisted by school personnel for the administration of the medication, who are requested to carry out the administration.

The undersigned parents (or legal guardians) also declare that they:

- Have read and understood the Regulations on the Use of Medication During School Hours (available on the School website at: <https://andersenschool.it/school-regulations/>).
- Are aware that the school staff assisting with the administration of medication do not have the qualifications of specialized medical personnel.
- Authorize the school personnel to administer the medication according to the therapeutic plan and release them from any liability for potential adverse events resulting from the administration of the medication.
- Undertake to provide the school with the prescribed medication(s) in intact packaging to be stored at school, along with any necessary materials for administration, and to ensure timely replenishment of supplies following consumption or prior to the expiration date.
- Undertake to promptly inform the School Principal of any changes to the therapeutic plan, formally documented by the responsible medical practitioner.
- Authorize, if applicable, the self-administration of the medication by the student.

Parents' phone number:

Consent is hereby granted for the processing of personal data for the purposes outlined in this Regulation, in compliance with applicable legislation (EU Regulation 2016/679 and Italian Legislative Decree 196/2003).

Place and Date:

Parent/Guardian Signature:

Parent/Guardian Signature: